



ORIENTAL CARBON & CHEMICALS LIMITED

Registered office: "Duncan House", 31 Netaji Subhas Road, Kolkata-700001
CIN: L24297WB1978PLC031539; Tel: 033 2230 6831/6832; Fax: 033 2243 4772
E-mail: investorfeedback@occlindia.com ; website: www.occlindia.com

Postal Ballot Form

(To be returned to Scrutinizer appointed by the Company)

Sr. No. :

1. Name(s) of Shareholder(s) :
2. Registered Address of the Sole/
First named Shareholder :
3. Joint Holder(s) :
4. Registered Folio No. /DPID No. /
Client ID No.* (*Applicable to investors
holding shares in demat Form) :
5. No. of Equity Shares held :

I/We hereby exercise my/our vote in respect of resolution to be passed through postal ballot for the business stated in the Notice of the Company dated 31st January, 2019 by conveying my/our assent or dissent to the said resolutions by placing (√) mark at the appropriate box below.

Sr. No.	Description	No. of Share(s)	I/We assent to the Resolution	I/We dissent to the Resolution
1.	Special Resolution: Continuation of Mr. Brij Behari Tandon (holding DIN 00740511), as a Non-Executive Independent Director of the Company pursuant to Regulation 17(1A) of the SEBI (Listing Obligation & Disclosure Requirements) (Amendment) Regulations, 2018.			
2.	Special Resolution: Continuation of Mr. Om Prakash Dubey (holding DIN 00228441), as a Non-Executive Independent Director of the Company pursuant to Regulation 17(1A) of the SEBI (Listing Obligation & Disclosure Requirements) (Amendment) Regulations, 2018.			

Place :

Date :

Signature of the Shareholder(s)

Electronic Voting Particulars

EVENT No.	User ID	PAN / Sequence Number

Note:

- 1) Kindly read the instructions printed overleaf before exercising the vote through this form or e-Voting
- 2) Last date of receipt of Postal Ballot Forms by Scrutinizer: Wednesday, March 27, 2019 up to 5:00 p.m.
- 3) Postal Ballot forms received after that date will be treated as if the reply from such Member/s has not been received.

GENERAL INSTRUCTIONS

A Member desiring to exercise vote by Postal Ballot may complete this Postal Ballot Form. The duly completed Postal Ballot Form should reach to the Scrutinizer, in the enclosed self-addressed business reply envelope. Postage will be borne and paid by the Company. However, envelopes containing Postal Ballot Form(s), if deposited in person or if sent by courier or registered/speed post at the expense of the Member will also be accepted.

1	The self-addressed business reply envelope bears the name and postal address of the Scrutinizer appointed by the Board
2	This Form should be completed and signed by the Member (as per the specimen signature registered with the Company/Depository Participants). In case of joint holding, this Form should be completed and signed by the first named Member and in his absence, by the next named Member.
3	The voting period begins on Tuesday, February 26, 2019 at 9.00 a.m. and ends on Wednesday, March 27, 2019 at 5.00 p.m.
4	Duly completed Postal Ballot Form should reach the Scrutinizer not later than close of working hours i.e. 5.00 p.m. on Wednesday, March 27, 2019 . All Postal Ballot Forms received after this date will be treated as if reply from such Member(s) has not been received.
5	There will be only one Postal Ballot Form for every Folio/Client ID irrespective of the number of Joint Member(s).
6	In case of shares held by companies, trusts, societies, etc. the duly completed Postal Ballot Form should be accompanied by a certified true copy of the Board Resolution/Authority Letter.
7	A Member may request for a duplicate Postal Ballot Form, if so required. However, the duly completed duplicate Postal Ballot Form should reach the Scrutinizer not later than the last date of receipt of Postal Ballot Form, i.e. 5.00 p.m. on Wednesday, March, 27, 2019 .
8	Voting rights shall be reckoned on the paid-up value of shares registered in the name of the Members as on cut-off date i.e. Friday, February 15, 2019 .
9	Members are requested not to send any other paper along with the Postal Ballot Form in the enclosed self-addressed business reply envelope, as all such envelopes will be sent to the Scrutinizer and any extraneous paper found in such envelope would be destroyed by the Scrutinizer.
10	The Scrutinizer's decision on the validity of a Postal Ballot will be final and binding.
11	Incomplete, unsigned or incorrect Postal Ballot Forms will be rejected.

The result of the Postal Ballot will be displayed on the website of the Company: www.occlindia.com for the information of the Members.

The Company is pleased to offer e-voting facility as an alternate, for all the Members of the Company to enable them to cast their votes electronically instead of dispatching Postal Ballot Form. E-voting is optional.